

**ANDHRAPADESH OPEN SCHOOL SOCIETY, GUNTUR**  
**APPLICATION FOR ISSUE OF DUPLICATE INTERMEDIATE (APOSS) PASS**  
**CERTIFICATE/MIGRATION CUM TRANSFER CERTIFICATE**

1.	Name of the applicant (in block letters)	
2.	Address of the applicant	
3.	Father's Name	
4.	Mother's Name	
5.	Name & address of the School/College through which the applicant admitted for the INTERMEDIATE (APOSS) course	
6.	Details of the INTERMEDIATE (APOSS) Public Examination appeared	
	Month & Year of appearance	
	Hall Ticket No	
	Admission No.	
7.	Reasons under which the application for issue of duplicate * INTERMEDIATE (APOSS) pass Certificate / * Migration cum Transfer Certificate is made	
8.	Whether the damaged Original INTERMEDIATE (APOSS) Pass Certificate/Migration cum Transfer Certificate are available and enclosed	
9.	IF LOST: a) Whether police enquiry certificate is enclosed to the effect that the pass certificate/Migration cum Transfer Certificate lost is beyond recovery b) Whether an affidavit on Judicial Stamp Paper worth Rs. 100/-, regarding the loss of the Original INTERMEDIATE, APOSS Pass Certificate/Migration cum Transfer Certificate beyond recovery attested by First Class Magistrate/Notary is attached	
10.	Whether Original D.D for Rs.1000/- for Duplicate Pass Certificate and Rs. 500/- for Duplicate Migration cum Transfer Certificate drawn in favour of Director, APOSS, payable at Guntur are enclosed. If so, furnish the following details	
	Details	D.D for Rs. 1000/- towards DPC
	Amount of Rs.	D.D for Rs. 500/- towards DMC
	Bank Name	
	Branch Place	
	D.D. No. & Date	

**Note: \* When both Original Pass Certificate and Migration cum Transfer Certificate are lost, the loss of both the certificates should be mentioned in the Police Certificate.**

**DECLARATION**

1. I,.....do hereby declare that the original pass certificate/Migration cum Transfer Certificate bearing Regd. No.....of INTERMEDIATE (APOSS) April/May, Oct/Nov.....is neither suspended nor cancelled by the competent authority.
2. I solemnly declare that the particulars furnished above are true to the best of my knowledge and belief.

**SIGNATURE/SEAL OF  
THE AI COORDINATOR**

**SIGNATURE OF THE CANDIDATE**

NOTE: The furnishing of inaccurate or false particulars will entail, besides withholding of the duplicate INTERMEDIATE(APOSS) Pass certificate/Migration cum Transfer Certificate such disciplinary action as may be called for or deemed fit by the Director INTERMEDIATE (APOSS), Guntur.

**IDENTIFICATION CERTIFICATE**

I, Certify that the above particulars furnished by the candidate have been verified and found correct with reference to records of the college and the applicant Sri/Smt.....is the same person to whom the original INTERMEDIATE (APOSS) Pass Certificate/Migration cum Transfer Certificate was issued and that the issue of the duplicate/s to the candidate is recommended. **The attested passport size photograph of the candidate is enclosed.**

Passport size Photo attested by AI Coordinator
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Signature of the Principal/Head Master/  
AI Coordinator with seal

Station:

Date:

**The Following Certificates should be sent along with application without fail:**

1. Original police Enquiry Certificate to effect that the INTERMEDIATE (APOSS) Pass Certificate cum memorandum of marks /Migration cum Transfer Certificate lost is beyond recovery and the enquiries have been made to trace the Original Certificate but in vain.
2. An affidavit on non- judicial stamp paper/special adhesive stamp worth of Rs.100/- attested by First class Magistrate / Notary (as per proforma).
3. D.D for Rs.1000/- for duplicate Pass Certificate and Rs. 500/- for duplicate Migration cum Transfer Certificate drawn in favour of Director, A.P. Open School Society payable at Guntur.

NOTE: If the spoiled INTERMEDIATE (APOSS) Pass Certificate/Migration cum transfer Certificate or in case pieces of it are available, they may be sent to this office along with the application. In case, the damaged Original Certificate/s is enclosed, police Enquiry Certificate and Notary Affidavit are not required.

4. One photo should be affixed on the Identification certificate duly attested by the AI Coordinator/Head Master/Principal.
5. Xerox copy of Pass Certificate duly attested by the AI Coordinator/Head Master/Principal

**AFFIDAVIT (Proforma)**

I,.....S/o,.....D/o.....  
.....aged.....Years  
R/o.....occupation.....solemnly on oath and  
affirmation declare as under.

1. That I have appeared for INTERMEDIATE (APOSS) Public Examination held in the month and year of.....with Hall Ticket  
.....Admn.No.....through.....College/AI.
2. That the original INTERMEDIATE (APOSS) Pass Certificate/Migration cum Transfer Certificate issued to me by the A.P. Open School Society has been lost by me while.....\*\*.....and in spite of my best efforts I am unable to trace it and it is beyond recovery. In case, it is traced in future, I shall submit it to the Director, A.P. Open School Society, Guntur for cancellation.
3. That I am in need of duplicate copy of the said INTERMEDIATE (APOSS) Pass Certificate/Migration cum Transfer Certificate /s for which purpose I am hereby making the declaration as required by the Director, A.P. Open School Society, Guntur.

**Station:**

**DEPONENT**

Date:

**\*\*TO MENTION THE REASONS FOR THE LOSS**